

PINE GROVE TOWNSHIP SUPERVISORS
JANUARY 2, 2007 REORGANIZATION MEETING MINUTES, PAGE 2

Appointments, cont.

- ♦ **Sewage Enforcement Officers** – Lehman moved to reappoint Light-Heigel & Assoc. and Fisher Engineering and adopt the fee schedule submitted by Light-Heigel & Assoc. Clemens seconded the motion, all were in favor and motion carried 5 to 0.
- ♦ **Tax Hearing Officer** – Aungst moved to reappoint Berkheimer Assoc., Wise seconded the motion, all were in favor and motion carried 5 to 0.

Re-Appoint / Appoint Members

- ♦ **Joint Treatment Authority Board** - Lehman moved to appoint Roberta Jelicks, Clemens seconded the motion. Aungst moved to appoint Richard Nickels, motion died for lack of second. Lehman, Clemens and Wise voted in favor of the motion to appoint Roberta Jelicks. Aungst and Zimmerman opposed the motion, motion carried 3 to 2.
- ♦ **Planning Commission** – Aungst moved to reappoint John Stahl Jr. and Kurt Wessner to four year terms expiring January 2011, Lehman seconded the motion, all were in favor and motion carried 5 to 0.
- ♦ **Recreation Board** – Lehman moved to reappoint Bonnie Brown to serve a 5 year term expiring January 2012, Clemens seconded the motion; all were in favor; motion carried 5 to 0.
- ♦ **Zoning Hearing Board** – Zimmerman moved to reappoint Larry Brindle to another term on the Zoning Hearing Board expiring January 2010, Clemens seconded the motion, all were in favor and motion carried 5 to 0.

Select Independent Auditor – Zimmerman opened one proposal received from Huber and Associates in Harrisburg, the cost proposal was \$3,600.00 to do an on-site audit. Aungst moved to approve Huber and Associates to conduct the 2006 audit on-site, Lehman seconded the motion, all were in favor and motion carried 5 to 0.

Depositories – Zimmerman moved to designate Sovereign Bank, Lebanon Valley Farmers Bank, and PLGIT as depositories of Township funds. Wise seconded the motion, all were in favor and motion carried 5 to 0.

Preferred Advertisement location – Aungst moved to advertise in the Press Herald whenever possible, Clemens seconded the motion, all were in favor; motion carried 5 to 0.

Establish Times, Dates, Location of Monthly Meetings - Clemens moved to keep the township meeting the same, on the second Wednesday of the month, at 7:00 PM in the Township Building. Zimmerman seconded the motion, all were in favor; motion carried 5 to 0.

Delegates to State Association Annual Convention in Hershey and choose voting delegate - Zimmerman, Clemens, Lehman and Aungst plan to attend the convention this year. Zimmerman moved to appoint Lehman as the voting delegate, Aungst seconded the motion, all were in favor and motion carried 5 to 0.

Holidays for Township Employees - Zimmerman moved to keep the same ten paid holidays: (New Year's Day, Good Friday, Primary Election Day, Memorial Day, July 4th, Labor Day, Election Day, Thanksgiving Day, Friday after Thanksgiving, Christmas Day). Clemens seconded the motion, all were in favor and motion carried 5 to 0.

Committee Representatives – Lehman moved to keep the same committee representatives, Zimmerman seconded the motion, all were in favor and motion carried 5 to 0. Zimmerman suggested they meet every month or two to work on their topic. Committees are as follows:

- ♦ Budget and Finance - Allen Aungst, Jerry Wise
- ♦ Employee Handbook - Herman Clemens, Judith Lehman
- ♦ Fire Company - Jerry Wise, Larry Zimmerman
- ♦ Property and Roads - Larry Zimmerman, Judith Lehman
- ♦ Salary Reviews, Health Insurance and Benefits - Allen Aungst, Herman Clemens

**PINE GROVE TOWNSHIP SUPERVISORS
JANUARY 2, 2007 REORGANIZATION MEETING MINUTES, PAGE 3**

Agenda Meetings - Zimmerman said he would like to discuss the Monday night agenda meetings and asked for public comment since it was not on the agenda, there were no comments. Zimmerman said he would like to stop the agenda meetings if everyone agrees to come on their own time to review the subdivision plans instead of slowing down the meeting to review plans. Zimmerman also requested if Board members plan to bring up anything at the meeting that requires a vote, they give the information to the secretary so she can circulate it to the Board prior to the meeting. Zimmerman moved to discontinue the Monday night agenda meetings, Lehman seconded the motion, all were in favor; motion carried 5 to 0.

Ferguson asked about the deadline for the agenda, stating the mail is delivered too late on Friday to include items on the agenda. The Board agreed the agenda should be distributed on Friday and if necessary a revised agenda could be given to them before the meeting.

Set Wages of Employees

Aungst moved to keep the Zoning Officer Clinton Koontz's monthly salary at \$600 per month, Clemens seconded the motion, all were in favor and motion carried 5 to 0.

Zimmerman moved to increase all the hourly positions except the Secretary / Treasurer by 45 cents and listed the new wages as follows, Clemens seconded the motion, all were in favor and motion carried 5 to 0.

- ♦ Cleaning Person: Sallie Deichert - \$10.90
- ♦ Heavy Equipment Operators with CDL: Rod Fidler - \$14.25, Deryl Fessler - \$13.75, Ralph Geist - \$13.65.
- ♦ Roadmaster: John Heinbach - \$14.25
- ♦ Temporary / Seasonal - \$10.90
- ♦ Office Assistant: Jamie Shiffer - \$10.45

Discussion on the wage of the Secretary / Treasurer Kathy Ferguson followed, with Clemens suggesting a dollar increase and Aungst stating it would be over the budgeted amount. Aungst moved to increase her hourly wage to \$15.20, Lehman seconded the motion. Aungst, Lehman, and Wise voted in favor, Clemens and Zimmerman opposed the motion; motion carried 3 to 2.

PUBLIC COMMENT

- ♦ Clemens said he doesn't recall ever seeing any minutes from the Zoning Hearing Board, he feels if we are sending someone to take minutes, we should see the minutes. Zimmerman said Kathy should send them a note saying the Board would like to see the minutes.
- ♦ Bernie Kulkaski commented since the Board got rid of the Monday night agenda meeting they should consider establishing a time where it would be easy for the public to meet and talk with more than one or two of the Supervisors without taking up the public time.

ADJOURNMENT

At 7:50 PM, Zimmerman moved to adjourn the meeting, Aungst seconded the motion, all were in favor, motion carried 5 to 0 and meeting was adjourned.

Respectfully submitted,

Kathy Ferguson, Secretary / Treasurer

Approved by the Board of Supervisors on January 10, 2007.