

PINE GROVE TOWNSHIP SUPERVISORS

175 OAK GROVE ROAD, PINE GROVE, PA 17963

JUNE 11, 2008 MEETING MINUTES

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**CALL TO ORDER** - Chairman Larry Zimmerman called the June 11, 2008 meeting to order with the Pledge of Allegiance at 7:20 PM. Attending were Supervisors Allen Aungst, Judith Lehman and Jerry Wise. Supervisor Diane Tobin joined the meeting in progress. Also present: Solicitor Gino DiNicola, Sect. / Treas. Kathy Ferguson, Bernie Kulkaski, Ed Davis, John Leibold, Heath Machamer, Matt Brandt, Dave Frew, other residents; list on file.

**PUBLIC COMMENT ON AGENDA ITEMS** - Bernie Kulkaski said he would like to comment on Roberts Road cul-de-sac.

## MINUTES / FINANCIAL ITEMS

- ♦ **May 14, 2008 Meeting Minutes** – Ferguson noted an addition to the minutes on page four under the Borough request to use Township roads for detour purposes: *“Tobin moved to approve the Borough’s request, Zimmerman seconded the motion, all were in favor and motion carried 5 to 0”*. Aungst moved to approve the minutes with the addition and Wise seconded the motion, all were in favor and motion carried 4 to 0.
- ♦ **Treasurer’s Report** – Zimmerman said the General Fund beginning balance in May was \$269,450.02, May receipts were \$71,123.86, May expenses were \$145,825.17 (includes \$100,000 transfer to Capital Reserves Fund) and the General Fund ending balance is \$194,748.71; the Combined Funds ending balance is \$3,049,512.24. Lehman moved to approve the report and Wise seconded the motion. All were in favor and motion carried 4 to 0.
- ♦ **Approval of Bills** – Aungst moved to approve paying the bills totaling \$16,162.46. Lehman seconded the motion, all were in favor and motion carried 4 to 0.

## PERSONS TO BE HEARD

- ♦ Engineer Ed Davis and John Leibold (Nestle Water Co.) discussed a request from Mountain Road residents to close part of the road with gates because of the illegal dumping on their properties. Zimmerman said the township would have to vacate the road and would lose funding from Liquid Fuels at an approximate rate of \$2,600 per mile per year. DiNicola said it could be vacated through a formal process with a hearing or informally with an agreement of all property owners affected. Zimmerman said the road goes into another township; it affects them too and is well traveled.

*(Supervisor Tobin joined the meeting at 7:30 PM.)*

Discussion continued on the Mountain Road issue with suggestions of putting a camera up, residents noting the problems on the road and Leibold’s concern of contamination of the Nestle water site. Aungst moved to post a large no littering sign with a \$300 fine on the road. Zimmerman seconded the motion, all were in favor and motion carried 5 to 0. Zimmerman said he would talk to Washington Township about them putting a sign on their portion of the road.

- ♦ **Janet Krammes, Bonnie and Mike Gilbert** were unable to attend the meeting and sent a letter regarding animal control issues to the Board of Supervisors for them to consider when reviewing the zoning ordinances later this year.

## REPORTS

**Committee Reports** – Zimmerman (Property & Roads) said the engineers have finished the preliminary plans of the cul-de-sac and would like to have a meeting with the Board. Bernie Kulkaski was invited to join them at a public meeting and it was scheduled for June 18<sup>th</sup> at 4 PM at the township building. Zimmerman said the engineers would also like to have a meeting on the SALDO revisions and the Board scheduled that meeting for June 25<sup>th</sup> after the liquor license hearing at 7PM.

**Engineers Report / Planning Commission Report**

- ♦ **Brandt Land Development Final Plan** – Heath Machamer and Matt Brandt reviewed the plan with the Board. Machamer stated it is a 1.7 acre commercial office development plan. Zimmerman moved to approve the plan, Lehman seconded the motion, all were in favor, motion carried 5 to 0.

**Landfill Inspector** – No comments were received.

**Recreation Board** – Ferguson read an email from the Recreation Board secretary stating no formal meeting was held due to the Recreation Board being unable to enter the Township building. Zimmerman noted that a board member does have a key. Aungst said he has not heard anything on the grant application for the restroom facility and he plans to talk to Geist about doing grading.

**Roadmaster**

- ♦ **Part-time Help** – Geist said help is needed for 30 to 35 hours a week for mowing and flagging. Aungst moved to hire part time people with CDL, motion died for lack of a second. Lehman said she would like to hire part time laborers on an as needed basis for flagging, mowing or seasonal truck driving. Zimmerman moved to advertise for part time laborers for mowing and flagging at \$10 per hour and for part time seasonal truck drivers with CDL at \$12 per hour. Wise seconded the motion, all were in favor and motion carried 5 to 0. The Board said Geist is in charge of hiring the part time help.
- ♦ **Road Project** – The width of the roads, the design mix, etc. was discussed. Ferguson said Joe Kretulskie (PennDOT) would be doing the project approval on Thursday. Aungst asked Geist if he looked at the entrance to the water company and Geist said he will talk to Kretulskie about it.
- ♦ **Zoning Officer** – Zoning Officer was not present. Zimmerman said there were ten approved permits for May.
- ♦ **Zoning Office Hours** - Wise (Personnel Committee) said he had not discussed office hours with Koontz since the last meeting. Zimmerman and Tobin said they thought he was going to talk to Koontz. Wise said Koontz will want to meet with the supervisors about the hours. The board said Wise should set up a meeting with Koontz.

**OLD BUSINESS**

- ♦ **Waste Management Negotiations on Landfill Gas** – DiNicola said the landfill has not responded to his calls and Zimmerman said DiNicola should call him if he doesn't hear from them.
- ♦ **Direct Deposit of Payroll Checks** – Ferguson said the payroll company can do elective direct deposit of payroll checks, not all employees must participate. Zimmerman moved to approve elective direct deposit for employees, Tobin seconded the motion, all were in favor and motion carried 5 to 0.
- ♦ **UCC Inter-Municipal Agreement** –The Board reviewed the agreement and Aungst said Tremont Township and Washington Township have approved it. DiNicola said he has not formally reviewed it but understands it is consistent with the form approved by PSATS. Zimmerman said if DiNicola finds anything in the agreement that is questionable they can amend it later; in the interest of moving things along they should consider adopting it tonight. Zimmerman moved to adopt the UCC Inter-Municipal Agreement with Aungst as the Pine Grove Township representative. Lehman seconded the motion, all were in favor and motion carried 5 to 0.
- ♦ **UCC Appeals Board** – The Board discussed the appeals board candidates that the Inter-municipal Board representatives chose. Aungst moved to appoint Matt Brandt, Fred Leffler, Scott Strouphauer and alternates Tom Hlavaty, Vernon Martin to the UCC Appeals Board. Discussion followed on the representatives. Aungst amended his motion to have Dean Wertz as an alternate instead of Vernon Martin. Zimmerman seconded the motion as amended, all were in favor and motion carried 5 to 0.

**NEW BUSINESS**

- ♦ **Eagle Scout Award and Resolution** – Zimmerman moved to adopt Resolution # 2008-08 recognizing Cameron A. Wise as an Eagle Scout. Tobin seconded the motion, all were in favor and motion carried 5 to 0.

**NEW BUSINESS, cont.**

- ♦ **Line Striping on Township Roads** – The Board agreed to paint double yellow lines where double lines are already painted and on newly paved roads; single lines should be kept single and white lines should be painted on Oak Grove Road, 2 ½ Mile Road and new roads with paved shoulders. Geist will get the lineal feet measurements for the secretary. Tobin moved to advertise the line painting for bids, Wise seconded the motion, all were in favor and motion carried 5 to 0.
- ♦ **Contractors Ordinance** – Zimmerman discussed the need to consider a contractors license to work in the township making them accountable for all the permits needed. Zimmerman said they would need DiNicola's help to pursue it. Discussion followed. Aungst moved to explore a contractors license, Tobin seconded the motion, all were in favor and motion carried 5 to 0.

**CORRESPONDENCE**

- ♦ **Fisher Engineering Merger with Larson Design Group** – Zimmerman moved to acknowledge Larson Design Group as Sewage Enforcement Officers with all contacts and fee schedules remaining the same as Fisher Engineering. Wise seconded the motion, all were in favor and motion carried 5 to 0.
- ♦ **Membership in the One Call System** – The Board tabled the item, asking Ferguson to find out the cost of the program.
- ♦ **Gooseberry Realty Corp. Notice of Violation** – Zimmerman said the township needs to respond to the request for an appeal and the Board reviewed the prepared letter. DiNicola briefly reviewed the letter and said he had no problem with it. Aungst moved to approve the letter to Gooseberry Realty Corp. re the request for appeal. Tobin seconded the motion, all were in favor; motion carried 5 to 0.

**PUBLIC COMMENT**

- ♦ **Dave Frew** asked if the board had any questions on Gooseberry Realty's correspondence, the Board had no questions.
- ♦ **Bernie Kulkaski** asked how they can keep in contact with what the County is doing to get Act 167 established. Aungst said the commissioners reviewed the plan at their meeting today.
- ♦ **Bernie Kulkaski** said the Joint Treatment Authority has decommissioned the old sewer plant and if Pine Grove Township would have any use for the building they should contact the Authority.
- ♦ **Wise said** if the littering signs have not been made, he thinks the fine should be raised to \$500. After discussion, Zimmerman moved to order new no littering signs made with a \$500 fine. Wise seconded the motion, all were in favor and motion carried 5 to 0.
- ♦ **Tobin** gave an update on the Rt. 645 bridge saying PennDOT has moved the project to a proposed improvement plan in late 2009 to 2012 and it has dollar amounts tied to it. Tobin said sometime in July after the state budget is passed there will be more information.
- ♦ **Zimmerman** said he passed on to the engineer to put in the SALDO about holding money from developers until other authorities involved sign off and also about tracking how many times parcels are subdivided.
- ♦ **Ferguson** said Stanhope Estates never paid their fees in lieu of recreational area. The Board said Ferguson should give any paperwork she can find to DiNicola to look at.
- ♦ **Zimmerman** said Feeser has land set aside for Swatara for recreation. Ferguson asked for what phase. Zimmerman said Horst has to check into it.
- ♦ **Ferguson** said the office phone line # 1 has not been working for two months and the phone company seems unable to fix the intermittent problem. The Board suggested she switch phone companies to Verizon and see if they will fix the line.

**Executive Session** - Zimmerman said the Board will hold a brief executive session on administrative business items after the meeting is adjourned.

**ADJOURNMENT** - At 9:42 PM Zimmerman moved to adjourn the meeting, Aungst seconded the motion, all were in favor and motion carried 5 to 0.

Respectfully submitted,  
Kathy Ferguson, Secretary / Treasurer

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Approved by the Board of Supervisors 7/09/08.