

---

**PINE GROVE TOWNSHIP SUPERVISORS**  
**175 OAK GROVE ROAD, PINE GROVE, PA 17963**  
**OCTOBER 12, 2009 SPECIAL MEETING MINUTES**

---

A special meeting was held at 6:30 PM on October 12, 2009 to prepare the 2010 Budget and for any other business brought before the Board of Supervisors.

Attending were Chairman Larry Zimmerman, Vice-Chairwoman Diane Tobin, Supervisors Allen Aungst and Jerry Wise. Supervisor Judith Lehman was absent because she was attending the County Tax Collection Committee meeting. Also present was Secretary / Treasurer Kathy Ferguson. There were no residents present for the meeting.

**OTHER BUSINESS**

- **Landfill Trust Payment** – Aungst asked if the payment was received for the year and Ferguson said she would check on it.
- **Recreation Area Bathroom** – Aungst said the windows in the bathroom spec were for clear glass and they should be obscured. Aungst moved to approve a change order of \$225 for the obscure (frosted) windows. Wise seconded the motion, all were in favor; motion carried 4 to 0.
- **Tax Delegate** – Lehman was not present to discuss the names of two people she thought might do it. Zimmerman tabled the item until the October 14<sup>th</sup> meeting.
- **Fire Companies Donation** – Zimmerman asked if requests have come in for the donations and Ferguson said no. Aungst said they should be contacted by the supervisors.

**2010 BUDGET**

Zimmerman said since the last meeting Ferguson added employee benefit and withholding items to the proposed budget. Zimmerman said the budget is only \$1,470 from being balanced. The following items were discussed:

- **Employee Health Insurance** – Ferguson said the current plan cost went up by almost 20%. Ferguson said the quotes for a new policy have not been received but there will be information by Wednesday's meeting. Zimmerman said he doesn't want to be involved with it; he would rather let the new supervisors decide. Tobin said that will be past the renewal date. Ferguson said a decision made Wednesday night would allow the insurance to start November 1<sup>st</sup>. Aungst said we should check the Chamber of Commerce insurance too. No decision was made.
- **Prior Year Balance** – Zimmerman asked if Ferguson had an estimated amount. Ferguson said it is too early to project because of the Robert's Road project and the Recreation Area bathroom expenses. Aungst said the culvert will cost us \$142,000 and the bathroom will be another \$66,000.
- **Recreation Area** – Zimmerman said the extra \$1,470 to balance the budget should be put into the Recreation Area line item, the Board agreed.
- **Building Repair & Maintenance** – The line item includes repairs to the basement voting room and the shop roof.
- **Capital Purchases** – The line item includes a new salt shed and shop furnace.
- **Road Maintenance Supplies** – A large decrease in the amount of macadam over last year was noted.
- **Engineering Professional Service** – The amount was decreased from this year because there are no special projects planned like Roberts Road and the Zoning Ordinance revisions.

OCTOBER 12, 2009 SPECIAL MEETING MINUTES, pg. 2

- **Unclassified Expenditures** – Tobin questioned why nothing is listed when in prior years there are expenses for the item. Ferguson said there should not be any amount budgeted for that line item; it is only used when an expense does not fit an expense category or as in previous years when a special expense like the clean-out of the bridges was expected to be reimbursed.
- **Liquid Fuels Budget** – The board agreed Ferguson would do the Liquid Fuels Fund budget for Wednesday night's meeting by putting the state allocations into road repairs.

**OTHER BUSINESS**

- **Walking Path** – Aungst said he wrote a letter to DCNR to take the walking path out of the grant so it was not part of the approval. Aungst said he would have very much liked to get it done this year but feels it is pushing too much for this year. Discussion on the parking lot and the elevations followed. Tobin asked if DCNR took the walking path out of the grant and Aungst said yes.

**ADJOURNMENT** – Aungst moved to adjourn the meeting at 7:17 PM, Zimmerman seconded the motion, all were in favor and motion carried 4 to 0.

Respectfully submitted,

Kathy Ferguson, Secretary / Treasurer

Approved by the Board of Supervisors on November 11, 2009.