

# PINE GROVE TOWNSHIP SUPERVISORS

175 OAK GROVE ROAD, PINE GROVE, PA 17963

OCTOBER 14, 2008 SPECIAL MEETING MINUTES

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A special meeting was held on October 14, 2008 at 6 PM to discuss the 2009 Budget and other business before the Board of Supervisors. Attending were Chairman Larry Zimmerman, Supervisors Allen Aungst, Judith Lehman, and Jerry Wise. Supervisor Diane Tobin was absent. Also present, Sect. / Treas. Kathy Ferguson.

The Board reviewed the budget and discussed the following items.

## General Fund Budget

- ♦ **Engineering Fees** – This item was increased by \$5,000 for the fees from Roberts Road cul-de-sac.
- ♦ **Municipal Building Repairs** – The Board increased the budgeted amount by \$10,000 to cover repairs on the salt building.
- ♦ **Capital Purchases** – The Board added \$34,000 to this item to include the following estimated items: \$7,000 for the furnace in the garage, \$4,000 for an emergency generator, \$5,000 for office computer and software update and \$20,000 for the Recreation Area bathroom facilities.
- ♦ **Mower Expenses** – The Board added \$2,500 for tires and to repair the arm for the mower.
- ♦ **Salt** – The amount budgeted for this expense (\$19,000) was moved from the Liquid Fuels Budget to the General Fund Budget.
- ♦ **Worker's Comp for the Ambulance Assoc.** – Amount added to the budget as an expense is \$750.
- ♦ **Transfer to Capital Reserve** – The Board estimated there will be an amount of \$13,420 to transfer to the Capital Reserve Fund to balance the budget.

## Liquid Fuels Fund Budget

- ♦ **Asset Account** – The board discussed finding a better way to invest the money rather than the current Fulton Bank savings account.
- ♦ **Roads Expenses** - The Board budgeted \$160,000 for 2009 road projects.
- ♦ **Equipment Expenses** – An amount of \$12,467 was budgeted.

## Capital Reserves Fund Budget

- ♦ **Interest Income** – The Board discussed this item at length and budgeted \$91,000.
- ♦ **Host Fees** – Host Fees income were projected at an average of \$200,000 per quarter.

## Other General Business

- ♦ **Crack Sealing** – Aungst said money was budgeted and some should be done this year. Lehman said she would like to purchase a machine and have the road crew seal the cracks. Aungst said after the roads are sealed the equipment sets most of the year. No decision was made.
- ♦ **Salt Building** – Need for a new salt building was discussed. Zimmerman said the salt and cinders could be mixed better if they had a building. Types of buildings were discussed, but no decision was made.
- ♦ **Eagle Scout Letter** – Aungst moved to approve a letter to the Boy Scouts stating Justin Fegley has completed his project to build a handicap accessible pavilion at the Township Recreation Area. Wise seconded the motion, all were in favor and motion carried 4 to 0.
- ♦ **Temporary Office help** – Ferguson said Sallie Deichert would be in the office as temporary help.
- ♦ **Water Pump** – Lehman said the water pump keeps running and it was decided to have Hlavaty's to service the heating system, change filters and check the water pump.

**Adjournment** - At 7:12 PM Aungst moved to adjourn the meeting, Wise seconded the motion, all were in favor and motion carried 4 to 0.

Respectfully submitted,

Kathy Ferguson, Secretary / Treasurer

Approved by the Board of Supervisors 11/12/08