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# **PINE GROVE TOWNSHIP SUPERVISORS**

**175 OAK GROVE ROAD, PINE GROVE, PA 17963**

**OCTOBER 13, 2010 MEETING MINUTES**

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**CALL TO ORDER** - Chairwoman Diane Tobin called the October 13, 2010 meeting to order with the Pledge of Allegiance at 7 PM. Attending were Vice-Chairwoman Judith Lehman and Supervisor Jeffery Zimmerman. Zoning Officer Dan Bode was absent. Also present were Solicitor Gino DiNicola, Secretary/Treasurer Kathy Ferguson, Roadmaster Ralph Geist, Karen Unverdorben, Tim Unverdorben Robert Crist, Tom Daubert, Joe Fegley, Terry Ritzman, Donald Wenrich, Joan Schwer and others; list on file.

**PUBLIC COMMENT ON AGENDA ITEMS** – Karen Unverdorben said her son Tim was present and would like to address the Board about his Eagle Scout project under the Recreation Board section.

## **MINUTES / FINANCIAL ITEMS**

**September 8, 2010 Meeting Minutes** – Tobin moved to approve the September minutes, Lehman seconded the motion, all were in favor and motion carried 3 to 0.

**Treasurer's Report** – Ferguson said the General Fund September beginning balance was \$206,320.08, September receipts were \$71,041.02 and September expenses were \$47,116.32. The General Fund September ending balance was \$230,244.78 and the Combined Funds ending balance was \$4,192,113.71. Lehman moved to approve the Treasurer's Report, Zimmerman seconded the motion, all were in favor and motion carried 3 to 0.

**Approval of Bills** – Tobin moved to approve bills totaling \$66,514.87 for payment, Zimmerman seconded the motion, all were in favor and motion carried 3 to 0.

## **PERSONS TO BE HEARD**

**Janet Krammes** was on the agenda, but was not present to be heard.

## **REPORTS**

**Roadmaster** – Zimmerman asked if the run-off on Lover's Lane during the heavy rains on September 30<sup>th</sup> was because of the shoulder being re-done where the corner lot is going in. Geist said no, it came off Hillside; they plan to put bigger stone in there. Tobin noted there was run-off in other areas where there had been no problems before.

### **Committee Reports**

- **Compensation & Benefits** – Zimmerman said he had nothing to report.
- **Employee Handbook** - Lehman said she has addressed the handbook and given it to both supervisors, they have looked at it. Lehman asked if they want her to write up or print up what they have done. Tobin said she thinks it would be easier to review when it is in print and all together. Lehman said she would do that.
- **Fire Company** – Zimmerman said the fire companies are holding a meeting on October 27<sup>th</sup> at 6:30 PM and asked Ferguson to send them a reminder.
- **Property & Roads** – Tobin said she has been in contact with PennDOT regarding the SR 645 Bridge replacement project and they are jointly working on a letter to use Brookside Road during the project.

Tobin addressed water run-off in areas such as Lover's Lane, Spruce Drive, behind Ravine Fire Company, Fegley Street and Locust Street. Tobin said the water coming off Bird's Hill Road is an area of concern along with a stream that is blocked in the Borough. The Board agreed to work with the Borough on a solution; Tobin said a joint meeting will be held.

Tobin submitted copies of DEP's standards for channel cleaning at bridges and culverts to the Supervisors, the Roadmaster and the Secretary / Treasurer.

**Property & Roads, cont.**

Tobin said SEDCO contacted her about a development on Spruce Drive and they have set up a meeting with her on October 25<sup>th</sup> at 10:30 AM. Tobin said Bobby Milligan and Ralph Geist will be asked to join the meeting for their input.

Tobin noted that Bobby Milligan, Emergency Management Coordinator, submitted his report on the disaster emergency on September 30<sup>th</sup>; it is on file in the office.

- **Tax Collection Committee** – Robert Christ thanked the Board of Supervisors for their attendance at meetings and said at the last Tax Collection Committee meeting only 33 of the 73 delegates attended and they did not have a majority for voting. Crist said it seems the township could anticipate an additional income of \$8,500 in 2012 with the collection company they are likely choose.
- **UCC Inter-Municipal Committee** – Zimmerman said he had nothing to report.

**Engineers Report / Planning Commission Report**

- **Elizabeth Butler Estate lot #1 & #2 Final Plan** – Zimmerman moved to approve the plan. Tom Daubert (Planning Commission) discussed the right-of-way issues and said if the Board of Supervisors approves the plan they would be land locking the property. A discussion followed on the plan. DiNicola said he feels the Planning Commission could not compel the property owner to put a driveway in and the access to the properties was satisfactory. Daubert said he wanted to go on record that he did not approve it. Zimmerman repeated his motion to approve the plan, Lehman seconded the motion; all were in favor and motion carried 3 to 0.
- **Basehore to Leber Annexation Plan - Request for Planning Waiver/Non-Building Declaration** Zimmerman moved to approve the Request to DEP for Planning Waiver/Non-Building Declaration, Tobin seconded the motion, all were in favor and motion carried 3 to 0.
- **Report from County Flood Map Meeting** – Tobin asked the Roadmaster if he got a copy of the map, Geist said he looked at it. Tobin said there were no changes in the Pine Grove Township flood boundaries.

**Landfill Inspector** – No comments were received.

**Recreation Board**

- **Eagle Scout Project** – Tim Unverdorben discussed his Eagle Scout project of the sand volleyball court with the Board of Supervisors. At issue was the quality and cost of the sand required for a regulation court (360 tons costing up to \$15,000), funding of the project, and Tim needing to complete the project by his 18<sup>th</sup> birthday (January 11, 2011). Also discussed was the possibility of going back to the original plan of a recreational volleyball court versus having a league regulation court. The Board asked Unverdorben to bring quotes for the sand and other items to their next meeting along with a commitment from Mr. Wessner's adult league group of what they would be able to contribute to the project.
- Joe Fegley said an October meeting was held but no minutes were submitted because he had computer problems. Problems with the soccer teams and the bathrooms were discussed; requiring fees from the organization for upkeep was suggested.
- Tom Daubert was thanked for his donation of topsoil to the Recreation Area.
- Zimmerman said Allen Aungst said the Recreation Area sign will be here soon and he will get in touch with Ferguson for items to finish the grant paperwork.

**Zoning Hearing Board** – Tobin said there is a vacancy in the Alternate Member position.

**Zoning Officer** – The Zoning Officer was not present. Tobin said he reported 18 permits, 3 complaints, 27 phone calls and 9 inspections.

**OLD BUSINESS**

**DCNR Grant Closeout** – Discussed under Recreation Area.

**OLD BUSINESS, cont.**

**Township Generator** – Lehman said she will talk to Sean Ryan about the possibilities of moving the emergency management site from the Township to the landfill.

**Roberts Road Project** – Tobin said Chris Bentz (Benesch) sent an email saying the Contractor intends to mobilize the week of October 25<sup>th</sup> to complete the outstanding punch list items. Tobin will ask Bentz to get the punch list to Ralph Geist. Tobin said she received a call from Bernie Kulkaski saying the culvert worked during the flooding on September 30<sup>th</sup>.

**Office Cleaning Position** – Ferguson said Denise Kosack was hired at \$11.75 per hour for the position. Tobin said Ferguson was authorized by the Board to hire someone to fill the position.

**NEW BUSINESS**

**Establish Trick or Treat Night** – Tobin moved to establish the Township Trick or Treat night as Saturday, October 30<sup>th</sup>, from 6 to 8 PM. Lehman seconded the motion, all were in favor and motion carried 3 to 0.

**PennDOT Winter Services Agreement Resolution** – Zimmerman moved to approve the PennDOT Winter Services Agreement from 2010/2011 winter season through the 2014/2015 winter season by Resolution #2010-05. Lehman seconded the motion, all were in favor; motion carried 3 to 0.

**Budget Meeting Dates** – Tobin moved to advertise special meetings for preparing the 2011 budget and other business on October 28<sup>th</sup> and November 4<sup>th</sup> at 4 PM. Zimmerman seconded the motion, all were in favor and motion carried 3 to 0.

**Township Authority Meeting Pay** – Zimmerman moved to reaffirm the meeting pay of the Township Authority at the rate of \$100 per month per member. Lehman seconded the motion, all were in favor and motion carried 3 to 0. A member declining their pay was discussed and DiNicola noted the Authority is governed by the Municipal Authorities Act and it is not the same as the Township code. Terry Ritzman said they should add to the motion that a member must attend a meeting to be paid. The Board said they do work other times during the month, not only at the meeting; if meeting attendance became a problem they could change the pay.

DiNicola said at the Authority's next meeting on October 20<sup>th</sup> they will consider an agreement of sale for purchase of the Aldick Association water system and the agreement will be available for public inspection. DiNicola said the Authority is proposing to purchase the system for \$100,000 with up to \$100,000 of additional expenses for the decommissioning of the lagoon. DiNicola said the Authority would be the signatory party to the agreement and anyone interested can attend the meeting on October 20<sup>th</sup> at 7 PM in the Township building. DiNicola said the agreement has been reviewed by his office and the engineers; the Board should review it and give any suggestions to the Authority. DiNicola said it is now an Authority project and the Authority would govern the day to day operations of the facility.

Donald Wenrich asked where the Authority will get the money. DiNicola said initially they would get it through a line of credit by borrowing and after closing they would get the revenue from the users' fees.

**CORRESPONDENCE**

**Pine Grove Borough Request for Parade Detour** – Tobin moved to approve the Borough's request to use Township roads as a detour during the parade on October 16, 2010 from 6:30 PM to 10 PM. Lehman seconded the motion, all were in favor and motion carried 3 to 0.

**Schuylkill County EMA re New Notification System** - Tobin said Schuylkill County has a notification system they are inviting municipalities etc. to use and she feels the township should participate in the system. Tobin moved to authorize participation in the Schuylkill County Notification System, Lehman seconded the motion, all were in favor and motion carried 3 to 0.

**Property & Roads** - Tobin said we did get some water in the basement; Thompson's came and fixed the one area that leaked. Tobin said some rugs need to be put in the basement for election; Ferguson will get prices of rugs for the meeting on October 28<sup>th</sup>. Tom Daubert asked if they insulated the pump room to take care of the noise. Tobin said it needs to be insulated and other things need to be done in the basement.

**PUBLIC COMMENT**

**Joan Schwer**, 158 Long Stretch Road, asked what the dollar amount is for the PennDOT winter services agreement. Tobin said it is \$3,469.87 for the first year and increases every year with a total amount of \$18,422.03.

**Ferguson** asked the Board what they want her to tell the resident who had called saying he did not get the landfill benefit that he was entitled to for the last several years. Lehman said she will talk to Sean Ryan at the landfill.

**ADJOURNMENT** – At 8:57 PM Tobin moved to adjourn the meeting, Lehman seconded the motion, all were in favor and motion carried 3 to 0.

Respectfully submitted,

Kathy Ferguson, Secretary / Treasurer

Approved by the Board of Supervisors on November 10, 2010.