

**PINE GROVE TOWNSHIP SUPERVISORS**  
175 OAK GROVE ROAD, PINE GROVE, PA 17963  
DECEMBER 18, 2008 SPECIAL MEETING MINUTES

~~~~~

**A special meeting was held on December 18, 2008 at 6 PM to discuss the Roberts Road project.**

Attending were Chairman Larry Zimmerman, Vice-Chairman Allen Aungst, Supervisors Judith Lehman, Diane Tobin and Jerry Wise. Also present: Sect. / Treas. Kathy Ferguson, Chris Bentz (Benesch), Frank Zukas (SEDCO) and resident Bernie Kulkaski.

Chris Bentz noted the last meeting regarding the Roberts Road project was held in June and reviewed the letter (copy on file) submitted by Benesch today to the Township Supervisors and SEDCO. Permit applications, E & S plans and roadway designs were discussed.

Bentz said they are ready to submit the general permit and a cul-de-sac for truck turn around was included in the permit application. Bentz said four property easements are needed; they have a draft easement from Moen, SEDCO, Kulkaski and the Miller Group.

Bentz said when they surveyed the wetlands they located the waterline in the stream; it is a ten inch line that is too high and is exposed. Bentz said it will need to be relocated which will cost about \$25,000 extra and it is a separate permit which they have prepared.

Also discussed was a temporary runaround, the sewer manhole location, need for guide rails and shutting the electric off to the sewer pump station for a day.

Bentz said the permit application is ready to go and the structure design can be finished while the permit application is being reviewed. Bentz said concerns over the cost of the project prompted the meeting tonight. Bentz said their fees right now including the bog turtle study are about \$50,000 and the cul-de-sac alone is adding over \$80,000. Bentz said the structure is bigger and the overall cost increase is \$200,000.

The Board discussed having the blacktop as an alternate bid and agreed they cannot avoid moving the waterline. In discussion with Kulkaski, it was decided the size pipe for the waterline could be smaller.

Tobin and Zimmerman noted for Bentz to make sure Benesch has the property owner's easement agreements on record before proceeding. The Board of Supervisors agreed that Liquid Fuels money will not be used for the project.

Bentz said the time frame is up to DEP and their permit review, they are looking at putting it out for bid in March.

Frank Zukas said he will contact Rhoades office to see if there was more grant money available. Tobin asked about the time limit on the current grant and Zukas said the grant runs through July 2010.

Zimmerman moved to move forward with the project, Aungst seconded the motion, all were in favor and motion carried 5 to 0.

**OTHER BUSINESS**

- ♦ **Flood Zone** - Zimmerman said he would like to take care of the five properties in the flood zone the state wants us to correct; four have buildings on them and one does not. Zimmerman said he, Allen and Clint had met a few years ago with Dane Huntzinger and someone from Harrisburg. Discussion followed and Bentz said a survey crew would need to get a benchmark for the flood study and check the first floor elevation of any buildings.

Zimmerman said before the meeting with Huntzinger the Board assumed Clint was taking care of it, but he wasn't, so after the meeting Clint was put in charge of the flood plain. Zimmerman said Clint was told before he approved the zoning he was to let owners know they are in the flood plain and are responsible for getting an engineer's survey.

[Type text]

**Flood Zone, cont.**

The Board discussed having Benesch look into what should be done to correct the situations. Bentz said elevation certifications should be done first and then code enforcement needs could be identified if the buildings are in the flood plain. Zimmerman said \$10,000 should cover the costs and volunteered to talk to the property owners. Zimmerman moved to have Benesch look into the project, Wise seconded the motion, all were in favor and motion carried 5 to 0.

**Bank Accounts** – Aungst discussed investing the amount in the Sovereign bank account (approximately \$716,000.00) at a higher interest rate with CD's purchased from Fulton Bank. Ferguson agreed with Aungst and said if the Board of Supervisors wants to do that, it involves closing the Sovereign bank account and transferring the money from the Capital Reserves Fund into the General Fund savings account at Fulton Bank, purchasing the CD's and transferring them back into the Capital Reserves Fund. After discussion, Zimmerman moved to authorize the treasurer to close the Capital Reserve Fund account in the Sovereign bank and transfer the money into the General Fund Revenue account in Fulton Bank. Lehman seconded the motion, all were in favor and motion carried 5 to 0. Aungst moved to purchase one year term CD's in the amount of \$700,000 from Fulton out of the General Fund Revenue account. Zimmerman seconded the motion, all were in favor and motion carried 5 to 0. Ferguson asked if they wanted to transfer the CD's to the Capital Reserve Fund and stated the amount was allocated there in the 2009 Budget. After discussion, the Board agreed the CD's should be put into the Capital Reserve Fund.

**Lehman left the meeting saying she had another obligation.**

- ♦ **SALDO Fees** – Ferguson said there is an administrative fee and an escrow amount now collected when subdivision plans are submitted and asked the Board to clarify the use of the fees collected. Ferguson said as she understands it, the administrative fee is used by the Township to pay for costs associated with the processing of the plans, office personnel time and Planning Commission members pay etc.; the escrow fees will be tracked and used to pay the engineer and solicitor bills associated with the plan as they are received. The Board of Supervisors said Ferguson was correct.
- ♦ **Grant Money** – Tobin said the grant money that is coming in needs to be kept in a separate account. The Board agreed it should be in Fulton Bank for ease of banking.

**Adjournment** – Zimmerman moved to adjourn the meeting at 7:43 PM, Aungst seconded the motion, all were in favor and motion carried 4 to 0.

Respectfully submitted,

Kathy Ferguson, Secretary / Treasurer

Approved by the Board of Supervisors on February 11, 2009.

[Type text]