

PINE GROVE TOWNSHIP BUILDING PERMIT PROCESS

SEWAGE PERMIT

For on-lot septic systems contact:
Light-Heigel & Assoc. (Dave Smith)
at (800) 257-2190

OR

Larson Design Group (Dave Siminitus)
at (570) 345-6654

For public sewer where available:
Call the Joint Treatment Authority
at (570) 345-6433

Both permits needed before
applying for Zoning permit.

For a new address
call Blake Buffington
at (570) 621-9921

DRIVEWAY PERMIT

If connecting to a private road:
No permit necessary.

If connecting to a Township road:
Complete application at the
Township office, pay \$25 fee.
Call Ralph Geist, Roadmaster
with questions (345-4202 ext. 24)

If connecting to a State Road:
Contact PennDOT for permit.
(570) 385-0811

ZONING PERMIT

Complete application available at Township
office, fee is due when application is submitted.
Attach copies of sewage and driveway permits
if applicable.
Draw sketch of buildings with dimensions and
estimated feet to property line and/or road on
all sides of buildings.

Zoning Permit Fees

Single Family Residence - \$100
Accessory Structures - \$50
(additions, barns, garages, pool, etc.)
Commercial Structures - \$250 (5,000 sq. ft.)
(\$50 per additional 1,000 sq. ft.)
Signs - \$50 (on property) \$75 (off property)

Call Zoning Officer David Horst (570-622-4055) with any zoning questions,
other township employees are not qualified to answer question on Zoning Ordinances.

BUILDING PERMIT

Township office personnel will complete
paperwork when zoning permit is approved.
Fees are due when permit is received.

Fee is based on the cost of the structure.
There is a \$4 fee **plus** fees of \$1 for every
\$1,000 of estimated cost of the building.

STATE UCC PERMIT

A UCC building permit may be required. The permit application package is available at the
Township office. Light-Heigel & Assoc. is the appointed code enforcement official for the
Township. **It is the applicant's responsibility to contact Light-Heigel to verify if a UCC permit is
needed.** Submit application, fees and any questions directly to the Light-Heigel office. **Contact
Dale Sebastian at 1-800-257-2190.**